

## **EDINBURGH SLATEFORD LONGSTONE PARISH CHURCH OF SCOTLAND**

### **THE CONGREGATIONAL BOARD MET ON MONDAY 17 JUNE 2013 AT 8.00PM IN THE SESSION ROOM**

**Present:** Lin Baillie, Nathan Baillie, Dennise Brown, Lily Campbell, Liz Chalmers, Ros Fraser, Rev Mike Frew (Chair), Jean Gordon, Yvonne Paterson, Suzanne Riddoch, Angie Simpson, Michael Taylor, Ian Welsh

**Apologies:** Alison Fairley, Mary Hynd, Crofton Palmer

The Rev Mike Frew welcomed everyone to the meeting and asked us to remember Alistair McDonald, who was Clerk to the Board on two different occasions totalling 19 years who sadly passed away. He then opened with a Bible reading and a prayer.

#### **2 Minutes of Previous Meeting**

The minutes of the previous meeting held on 15<sup>th</sup> April were approved.

#### **3 Finance**

The Finance Committee reported that weekly offerings, again, continue to be under budget but spending is also under budget so in total funds are around £900 short.

It was previously agreed by the Finance committee that there would be two fundraising events organised this year. Therefore a second coffee morning/table sale will be arranged for Saturday 28<sup>th</sup> September. Dennise agreed to be in charge of advertising in the Sunday notices and handing out fliers to the congregation and the various organisations in the church. There will be an effort made to find the advertising banner but if it cannot be located a new one will be purchased.

It was agreed to sign up to [easyfundraising.org.co.uk](http://easyfundraising.org.co.uk) where members can elect for a percentage of what they spend on-line to be donated to our church. Liz Chalmers agreed to sign us up and the site will be advertised in the Kirk News, weekly notices and word of mouth. Hall let charges were to be reviewed so Angie Simpson provided proposed prices as outlined in the table below.

Group	Regular Rate – Room	Regular Rate – Activities Hall	One-off Hourly Rate - Room	One-off hourly Rate – Activities Hall
Year 2012 fees in brackets				
Church organisations	By donation	By donation	By donation	By donation
Church Committees	No charge	No charge	No charge	No charge
Youth organisations	£6.00 (5.75)	£6.00 (5.75)	£6.00 (5.75)	£6.00 (5.75)
Voluntary Groups	£5.75 (5.50)	£11.00 (10.50)	£7.00 (6.50)	£13.00 (12.50)
Private/Commercial	£15 (14)	£22 (20)	£17 (15)	£27 (25)3
Lighthouse Chapel (long term)	Quarterly Fee			

After discussion the board agreed to all charges. It was also agreed to keep the Lighthouse quarterly charge of £1670 ~~£1650?~~ (they pay £550pm) the same at the moment and review it next year.

#### **4 Property**

**Church and Halls - Replacement of fire alarm system and installation of emergency lighting** - Mike has heard from the Presbytery Treasurer that our Ministry and Missions contributions will be reduced by £1,000 and grants totalling £4,000 will be made available to us. This covers almost all of the quote from HF Group of £4259 +VAT.

Mike obtained a second quotation from IQ Fire and Security of £1,420 but after some discussion by the property committee it was agreed to go with HF Group as the design and detail of the proposal was much better. The Board agreed to award the contract to the HF Group.

Once the system is installed meetings will be held with group leaders etc so they know how the system works and what to do in the event of a fire. The weekly and monthly checks of the sounders and lights will be added to the Beadle's role along with keeping the log book up to date. We will also take out the maintenance contract with HF Group at a cost of £165 + VAT annually which is cheaper than the current contractors who only service the fire extinguishers. It was agreed to postpone the painting of the **activities hall** and Nathan Baillie will follow up the **hand drier** and the replacement **thermostat** in the activities hall.

The **loose slab** covering a drain has been replaced and the **PAT testing** has been carried out by Fresh Start. The **gate** has been removed and the repair has been done to the **outside wall**. Peter Bald recommends installing **thermostats** to the heaters in the back hall at a cost of £230 + VAT. This was agreed by the board.

The outside of the **windows** and some wood from the repair to the roof are in need of painting so Mike will get a quote for these.

The **memorial garden** still needs looking after. Angie reported she has replied to an article about a shortage of allotments. The request will be included in the organisation's next newsletter and Angie is waiting to hear back. Angie also heard about the Edinburgh Gardeners Partner Scheme and will follow this up.

**Manse** - Mike's son is willing to decorate the **hall, stairs and landing** and has quoted £500 for the 4 days' work. The Board agreed

Peter Bald will install a **new fire** in the dining room at a cost of £515 + VAT. The existing fire is becoming unsafe to use because of corrosion

Mike will arrange the repair of the **guttering** above the front door and will repair the rendering on the wall.

## **5 National Stewardship Programme**

Nothing to report but a meeting will be arranged after the summer holidays

## **6 Hall Lets**

Sainsbury's have been in touch with Angie to let some rooms and offer help to community groups. Angie mentioned donations of snacks and juice for the holiday club would be a great help and we will keep them in mind for the shoe box appeal.

No fees have been received from the toddlers group for the use of the Activities Hall., Angie will follow this up

## **7 Report from Session**

The Office Bearer's conference is due to be held on Saturday 31<sup>st</sup> August from 10-4pm in the Chaplaincy at Heriot Watt University

Elders serving on the board are Lin Baillie, Dennise Brown, Alison Fairley, Jean Gordon, Mary Hynd, Suzanne Riddoch and Ian Welsh. Lily Campbell and Sheila Ward have decided to step down. We are now one Elder and one elected member short. Another member can be co-opted onto the board at a later date if one is found.

## **8 Correspondence**

None

## **9 Any Other Business**

**Photocopier** – The City Council contract runs out on 17<sup>th</sup> June. Liz, Crofton and Mike had been given powers to negotiate a new deal with Xerox, and a more basic copier is due to be installed shortly. The overall price should be much the same as at present. **Church organ** – The church organ is not working properly so Marion will organise a call out if necessary at a cost of £115 for two hours work.

## **10 Date of Next Meeting**

The next meetings will be on Monday 23<sup>rd</sup> September 2013 and 18<sup>th</sup> November at 8pm with committees meeting at 7pm

This being all the business the meeting was closed at 9.25pm with each blessing the others.