

**EDINBURGH SLATEFORD LONGSTONE PARISH CHURCH OF SCOTLAND  
CONGREGATIONAL BOARD MET ON MONDAY 16 JANUARY 2012 AT 7.00PM IN THE  
SESSION ROOM**

**Sederunt:** Mesdames: Dennise Brown, Lily Campbell, Liz Chalmers, Ros Fraser, Jean Gordon, Mary Hynd, Sheila McCrum, Yvonne Paterson, Suzanne Riddoch and Angie Simpson  
Messrs: Bob Anderson, Rev Michael Frew, Alastair MacMillan, Crofton Palmer and Michael Taylor

**Apologies:** Mesdames: Lin Baillie and Sheila Ward  
Messrs: Ian Welsh

The Rev Michael Frew opened with a reading from Psalm 13 and a prayer.

## **1 Minutes of Previous Meeting**

The minutes of Meeting Monday 21 November 2011, previously circulated, were approved with the following changes:

Manse Sun Lounge - funds to be taken from reserves should read £8,500 not £850.

National Stewardship – It was agreed we would issue a copy of the Moderator's letter with March Kirk News.

## **2 Finance Report**

**Gift Day:** The Finance Committee are recommending a Gift Day to be held early May if possible. We are focussing on covering the increase in the National Ministry & Mission Fund contribution which has been increased by around £4,500 for 2012. The Board agreed to hold a Gift Day and the date was set for Saturday 12 May 2012.

**Budget:** A draft budget was presented to the Board showing an overall surplus of £500 with some adjustments on the figures from last year. This Budget was agreed.

**Audit of Organisational Accounts:** A date in early February will be agreed between Crofton Palmer and Yvonne Paterson who will communicate to the relevant organisations.

**Xerox Copier:** Our lease will be due for review in June this year, the minister will check with the Council to see if we will be able to continue with this arrangement. If not we may have to meet additional costs.

**Church Hymnary:** the minister mentioned that of the 10 melody hymnaries we had been given by Palmerston Place Church we can now only locate 5. It was suggested we should purchase some additional copies as it would be useful for those involved in service communion. Suzanne Riddoch mentioned that the choir had purchased a few copies of the full music edition and with smaller numbers in the choir it may be that they would have some extra copies we could borrow on communion Sundays to save us having to purchase more. The minister will check with the organist.

**Stewardship Sub Committee:** The Stewardship committee has met and the following were made recommendations to the Board regarding a three year cycle of so-called Stewardship Seasons:

- A Stewardship month, which would focus on various stewardship issues, should be in February each year.
- That various congregational groups should be encouraged to participate in the appropriate theme during the Stewardship Seasons. The Board agreed to this proposal.
- Congregational events should be held on Sunday mornings after morning worship each year with an special invitation to lapsed members to attend.
- Yvonne Paterson will contact the adviser for our area to seek advice on the content of these congregational events.
- The themes should be tackled in the following order: time - 2013, talents – 2014, money - 2015
- The next Kirk News should include a "thank you" to all members for their offerings.
- A sub committee should be formed to put the Stewardship Season proposals into effect. Yvonne Paterson and Dennise Brown have agreed to be part of this committee and others will be approached to see if they would be willing to serve also. This committee will be made up of a mixture of Board and non-Board members and Yvonne Paterson has agreed to take the lead in reporting back to the Board.

The Board gave their approval for all of the recommendations above.

### 3 Property Report

**Manse Sun Lounge:** The renewal of the sun lounge is going ahead and it is hoped this work will be fully completed by Easter.

**Study Window:** The replacement window has been fitted and the minister is feeling the benefit of the new window.

**Spring Clean:** it was proposed we do a voluntary spring clean sometime in March. The Board agreed to this but a date has still to be set.

**Insurance:** Our Insurance Company has advised they will now be charging Churches 50% of replacement costs for any metal stolen from roofs, etc. We were given details of a company that would supply markings on our metal so that in the event of any theft our metal would be identifiable. Property Committee members sought advice from the Convener of Presbytery's Property Committee and have taken the view that our risk is low as the metal is on the top of the tower. The Board agreed with this and that we won't be taking any further action re markings.

**Replacement Windows Tower and Office:** As reported at the last meeting some windows had been replaced in error by Elite before a quotation had been accepted by the Board. We are currently trying to come to an agreement of a reduced cost as our usual glazier would have charged less for this work.

**Routine Maintenance:** The fascia boards on the church roof are to be painted.

The extractor fan above the cooker which was removed some time ago is to be replaced.

The lights in the car park are not working and we think Real Life Options are responsible for this. Lily Campbell is going to check with them and report back.

**Hall Lets:** Nothing to report.

### 4 Presbytery Report

**Entertainment Licences:** Congregations who hold Public Events may need to have a licence. Outside bodies using the premises for concerts, etc. open to the public would be required for us to hold a licence. This matter is still being considered at Presbytery and we are awaiting further instructions from Presbytery.

### 5 Any Other Business

**Christmas Decorations:** it was suggested we make an effort to decorate the Activities Hall in early December and maybe get the organisation leaders to help with this so that it is decorated for any Christmas events they hold. There are some new decorations in the Beadle's cupboard but we ran out of time to put them up last year and we may need to purchase some more. It is important that if decorations are put up we should also make arrangements to take them down again and ensure they are suitably stored for the following year as this has not happened in previous years. The Board were in agreement to this suggestion.

**Large Print Hymn Sheets:** It was agreed Door Duty Teams should be asked to remove large print hymn sheets from the resource table at the back of the church at the end of the service.

**SAM** – It was agreed we will hold the Stated Annual Meeting on Sunday 18 March 2012 after the morning service. The Trustees (Board & Session) need to meet to approve the accounts and it was agreed we will hold this meeting after the service on Sunday 4 March 2012.

### 6 Date of Next Meeting

This being all the business, the date of the next meeting was fixed for Monday 19 March 2012 at 7:00pm for Committees and 8:00pm in the Session Room for Board. There will also be a full meeting of all Trustees on Sunday 4 March after morning worship.

The meeting was closed at 9:20pm with each blessing the others.

**SUZANNE E RIDDOCH**  
Clerk pro tem

**REV. MICHAEL W FREW**  
Chairman

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**The next meeting of the Trustees of Slateford Longstone Parish Church will be held on Sunday 4 March 2012 after morning worship and the next meeting of the Congregational Board of Slateford Longstone Parish Church will be held on Monday 19 March 2012 at 7:00pm for Committees and 8:00pm in the Session Room for the Board**

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